

Shelby County Acceptable Airport Practices

- Your airport is a County facility and therefore tobacco is prohibited. Please do not smoke or use tobacco in or around the terminal facility or on the ramp area.
- Please do not bring alcoholic beverages into the Terminal Building or onto the ramp areas and please leave the areas as clean as you found them.
- Please advise us of your needs and service requests. Our desire is to offer the best and most affordable service we can to each owner and pilot.
- Please keep us advised of all changes of address and telephone numbers, so that we can advise you of changes at the airport and upcoming events.
- Please do remember to have a copy of your aircraft's insurance certificate sent to us, listing Shelby County as an additional insured.
- Please do feel free to request to use our meeting and assembly areas, but please remember use is based upon time available and your commitment to leave the facilities in a clean condition.
- Please do not share the new access code for the gates when we change them; it is our desire to restrict access to the facility to protect you, your family members and your aircraft and to maintain the status of the Airport Watch and Security Programs.
- Please keep us advised of suspicious or suspect activities at our airport.
- Please do not drive your vehicle on the taxiway or in close proximity to aircraft.
- Please do not forget to lock your vehicle and leave your parking ID on the dashboard when it is unattended.
- Please yield right of way to all operating aircraft and respect others' activities.
- Please be conscious of and minimize the effects of your prop and turbine blast.
- Please do not ask us to wash or detail your aircraft.
- Please advise us of any buildings or facilities maintenance issues you observe.
- Please do not discard sumped fuel or residues on the asphalt or grounds of the airport; it is a violation of both state and federal environmental laws. Please use the provided "Sumped Fuel" containers and we will properly dispose of the contents for you.
- Please do not store waste oils, fuels or old batteries in your hangar or discard oil, tires or batteries in the trash dumpster. Please feel free to use our on-site, used oil and battery recycling capabilities, at any time, during our business hours.

- Please do not forget to keep your hangar and the area immediately around it clean and free of hazards to your guests and passengers.
- Please do not forget to lock your hangar, airplane and the throttle controls, if possible. Those are critical parts of our Airport Watch and Security Programs.
- Please remember the proper traffic patterns and the request for noise abatement in the areas south and west of the airport. Our voluntary action might well prevent mandatory action from outside sources.
- Please do not ask us to move your plane in and out of your hangar for you
- Please do not forget that skydiving, parasailing, hang-gliding, motorized hang-gliding, aerobatics and dropping of objects from aircraft are prohibited at the airport.
- Please take advantage of our open door policy for our customers and visitors and tell us what you think.